



MINISTRY OF MULTI-ETHIC AFFAIRS & SUGAR INDUSTRY

New Farmers and Lease Premium Assistance Program

Application Form 2024-2025

(This form should be completed in full with all details required)

New Farmer Assistance **Lease Renewal Premium Assistance** *(Please tick Appropriate)*

[On-line applications is also available on the Website and Facebook of Sugar Cane Growers Fund (<https://scgf.com.fj/>)]

WARNING: Providing false information to Government is an offence under the False Information Act 2016. If you are found guilty of providing false information to the Government, you may be fined up to \$20,000 or sentenced to imprisonment for up to 10 years.

Section A: Applicant's Profile						
Applicant Name 1: _____		D. O. B _____			TIN # _____	
Applicant Name 2: _____		D. O. B _____			TIN # _____	
Applicant Name 3: _____		D. O. B _____			TIN # _____	
Gender(√):	Male: <input type="checkbox"/> Female: <input type="checkbox"/>	Phone/Mobile: <i>(Alternative Contact)</i>				
Sector:	New Farm No.	Old Farm No.		Mill Area:		
Postal address:			Residential address:			
Occupation :			Email :			
Main source of income:			Income per year:		\$	
Experience in sugar cane farming:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Years of experience:				
Section B: Lease Detail						
Lease offer details:	File Ref	Land Type	Area	Term	Lease Offer Year	Lease Expiry
Offer Letter Amount:				Actual location of (proposed) agricultural land:		
Section C: New Farmers Assistance <i>(To be filled for New Farmers Assistance)</i>						
Is this land transferred between immediate family members?	<i>Please tick (√)</i> Yes <input type="checkbox"/> No <input type="checkbox"/>		<i>Note: If you have answered yes to transfer of land between immediate family members, you are not eligible for a grant under the New Cane Farmers Assistance Programme.</i>			
Do you hold an Agricultural lease in your name?	Yes <input type="checkbox"/> No <input type="checkbox"/>		<i>Note: If you have answered yes to holding a current lease, you are not eligible for a grant under the New Cane Farmers Assistance Programme.</i>			

Section D: New Farmers Assistance (Sales & Purchase)			
Sales & Purchase Date:	Sales & Purchase Amount:	Financier Name & Account No:	Sector Name & Farm No:

Section E: Lease Renewal Premium Assistance (To be filled for Growers applying for Renewal of Lease Premium Assistance)			
For Lease Premium Offer Amount:	Last Lease Expiry Date:	Is the Premium Paid: Yes <input type="checkbox"/> No <input type="checkbox"/> \$.	What is the status of the Lease: (With TLTB, Documentation)

Section F: Financier Details			
Have you applied for financing in the payment of Lease offer/ Sales & Purchase or Land Lease Renewal?			
<i>If Yes, please provide the following details:</i>			
Who is your financier?		Year financed:	
Financier Account Number?		Value of finance provided:	\$
<i>If No, please provide the following details:</i>			
How did you pay your lease premium or Sales & Purchase?		Date of Payment:	
Organization Name:		Amount Paid:	

Section G: Previous Grant Assistance			
Have you received any Lease Renewal & New Farmer grant from the Government before? (please tick-✓) <input type="checkbox"/> Yes <input type="checkbox"/> No			
<i>If yes, please provide the following details:</i>			
Which government body provided assistance?			
Year assisted:		Value of assistance provided:	\$

Section G: Declaration			
By signing this section, I declare that:			
(a) I understand that the provision of false information to the Government for the purposes of receiving a benefit is an offence under the False Information Act 2016 and may result in a requirement to repay the benefit, a fine of up to \$20,000 or an imprisonment term of up to 10 years or any or all of the foregoing; and			
(b) I give my consent to the Government to enter my farm to conduct inspections and investigations.			
(c) To the best of my knowledge, no other person has applied for, or is planning to apply for, assistance under the New Farmers and Lease Renewal Assistance in relation to my Lease Offer;			
(d) The farm purchased or lease renewed under the New Farmers or Lease Renewal Program will not be sold in the next 5 years.			
Name (Applicant): _____	Signature: _____	Date: _____	
Name (Applicant): _____	Signature: _____	Date: _____	
Name (Applicant): _____	Signature: _____	Date: _____	
Name (Witness): _____	Signature: _____	Date: _____	
<i>(Witness can be Advisory Councillor, Justice of Peace)</i>			

OFFICIAL USE ONLY

Assessment by Ministry Official:

Name: _____

Date: _____

Decision by Project Steering Committee:

(please tick-√)

Status: Approved

Declined

Deferred

Name of the Secretariat: _____

Signature of Secretariat: _____

Minute Date: _____

APPROVED

Name: _____

Signature: _____

Ministry of Sugar Industry Stamp:

Designation: _____

Date: _____

Approved Amount: _____

RELEASE OF GRANTS – (To be filled by SCGF)

Date Released:	Amount: \$ _____	Payee Name – (If paid by Cheque)
	Any Cost:\$ _____	Cheque No:
	Net Transfer:\$ _____	If paid vide Bank
		Account-Name _____
		Bank Name _____
		Account Number

Signature: _____

Stamp:

Checklists

Lease Offer- New Farmers

CHECKLIST: *(Please tick and attach compulsory documentations stated below)*

- Offer Letters - TLTB or Department of Lands or Approved Lender
- Lease Documents (if applicable)
- Supporting documents (valid Photo ID, TIN Registration Letter or Card, Voter ID Card)
- 5 Year Farm Plan (from FSC Sector office)
- 1 x Passport size Photo
- Loan Document *(For those applying for loan)*
- FNPF statement (Payment from their FNPF)
- TLTB Statement (Paid in Cash)
- Bank Statement *(Joint bank statement for Joint applicants)*

Sales & Purchase- New Farmers

CHECKLIST: *(Please tick and attach compulsory documentations stated below)*

- Sales and Purchase document
- Lease Documents of the land purchased
- Supporting documents (valid Photo ID, TIN Registration Letter or Card, Voter ID Card)
- 5 Year Farm Plan (from FSC Sector office)
- 1 x Passport size Photo
- Loan Document *(For those applying for loan)*
- FNPF statement (Payment from their FNPF)
- Lawyer's Trust Receipt (Paid in Cash)
- Bank Statement
- Transfer Document *(if the land is transferred)*

Lease Premium Renewal

CHECKLIST: *(Please tick and attach compulsory documentations stated below)*

- Offer Letters - TLTB
- Lease Documents (if applicable)
- Supporting documents (valid Photo ID, TIN Registration Letter or Card, Voter ID Card)
- 5 Year Farm Plan (from FSC Sector office)
- 1 x Passport size Photo
- Loan Document- Executed Offer Letter *(For those applying for loan)*
- FNPF statement (Payment from their FNPF)
- TLTB Statement (Paid in Cash)
- Bank Statement

Criteria and Guideline for Application:

- (a) Grant will be provided on a first come first serve basis.
- (b) Sugar Research Institute of Fiji (SRIF) assess farms if:
 - i) it's been fallow and nonproductive land,
 - ii) New land that has never been used for sugarcane cultivation.
- (c) The applications will be open on 1st November 2024 and close on 30 April 2025 (subject to review on availability of funds).
- (d) The applicant must submit the completed grant application form with accurate information and all supporting documents as required to the Ministry of Sugar Industry.
- (e) The applications will be evaluated as received by the Ministry of Sugar Industry.
- (f) Grant Conditions:
 - i. Grant is available to growers for lease renewals. They need to be issued offer letters for lease renewals from *i-Taukei* Land Trust Board, Lands Department or any other bona-fide lessor.
 - ii. The grant may apply for the purchase of sugar cane farm (only for new growers that purchase cane farms for the first time) with documents such as sales and purchase agreement, or transfer documents and loan agreement dated 2024 and 2025;
 - iii. The grant will not apply to the lease transaction between the immediate family members.
 - iv. For new farmers, the applicant should not own any agricultural land or agricultural lease under his\her name;
 - v. Only one applicant shall be assisted per household;
 - vi. The applicant should have the knowledge, experience, crop plan, and succession plan in the management of sugarcane farms;
 - vii. The land purchased should have a minimum of **10 acres** of sugarcane land for cane planting; and
 - viii. Selection of farmers under lease renewal is average minimum of 100 tonnes for last three years and;
 - ix. The farm needs to be strategically located.
- (g) The Ministry of Sugar Industry will pay only **30%** of the lease offer cost stated in the lease offer letter or a maximum of **\$7,500**; whichever is lower. A maximum payment limit for purchase of new farms is **\$7,500**.
- (h) The farm purchased or lease renewed under the New Farmers or Lease Renewal Program should not be sold in the next **5** years. In cases where the land is required to be sold before the end of 5 years, the grant assistance given to the applicant/grower must be paid back to the Ministry of Sugar Industry **in full** by the grower.
- (i) There will appropriate charge on the farm for the amount and any charges or out-of-pocket expenses will be deducted from the grant amount.
- (j) The farm is to be productive within 18 months from the time COR is issued.
- (k) The funds allocated in 2024/2025 financial year is **strictly** for grant assistance to farmers that will purchase land for farmers whose lease will expire between **2024 to 2025**.

For more information

Interested applicants will obtain NFA Programme grant application forms from the Ministry of Sugar Industry, FSC Sector Office, Sugar Cane Growers Council, and Sugar Cane Growers Fund.

For further clarifications on the NFA Programme, please contact Mrs. Renu Dayal or Mr. Rusiate Veikoso on 6664724 or 9904703.

Applications can be submitted:

1. Online visit (<https://scgf.com.fj/>)
2. Printed Applications can be posted direct to
The Permanent Secretary, Ministry of Multi-Ethnic Affairs & Sugar Industry
Sugar House,
Walu Street, Marine Drive
PO Box 5110,
Lautoka,
Marked “**New Farmer & Lease Premium Grant**” or
3. Can be dropped at any of the offices of Sugar Cane Growers Fund, Sugar Cane Growers Council and Ministry of Sugar office and Fiji Sugar Corporation Sector Offices.
4. The overlapping section will be acknowledged of the application.



**MINISTRY OF MULTI-ETHNIC AFFAIRS &
SUGAR INDUSTRY**
Cane Farmers Grant Assistance Application Form Acknowledgement

Type of Application (√)	<input type="checkbox"/> New Farmer	<input type="checkbox"/> Lease Premium
Name of the Applicant		
Farm Details (If any) Or Lease Details	Sector _____	Farm No _____
	Lease Details:	
Acknowledged by Institution	<input type="checkbox"/> SCGF	<input type="checkbox"/> SCGC
District		
Name of Officer & Designation		
Signature of Officer /Date	_____ Date: _____	